

**FRASER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Monday, March 11, 2024**

**MINUTES**

The Regular Meeting of the Fraser Board of Education of Monday, March 11, 2024 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present:                    Scott Wallace, President  
    Todd Koch, Vice President  
    Robyn Norbeck, Treasurer  
    Daniel Stawinski, Secretary  
    Abigail Wasil, Trustee  
    Kathleen Moco, Trustee  
    Rebecca Jensen, Trustee

Also Present:                                    Carrie Wozniak, Superintendent  
    Katie Fitzpatrick, Director of Elementary Education  
    Kyle Ray, Director of Secondary Education  
    Andrea Agrusa, Business Manager  
    Daniel Waters, Operations & Maintenance  
    Jane Sturgell, Special Education Director  
    Kristin Sommer, Director of Community Relations

Meeting called to order by Scott Wallace, President at 7:00 p.m.  
The pledge of allegiance was conducted.

**Presentations & Special Recognition:**

Fraser High School Students of the Year for Art & Math Departments.  
Art Student of the Year: Emily Gayed  
Math Student of the Year: Carson Bennie

Presentation by the Fraser High School Student Council Executive Board President, Kaleigh Nordstrom.

Kaleigh gave a recap of Charity Week, which raised \$13,500 for Luciana’s Legacy. This was the most successful charity week at FHS to date. They had several elementary schools and Richards Middle School participate as well.

Fraser High School Presentation.

PBIS, UDL Classroom Study & Smart Pass.

- Mr. Sines presented on the PBIS plan at FHS. This is the first year they have had a structured PBIS program. They used the acronym RISE, which stands for Respect, Integrity, Self-Discipline and Engagement. They also implemented a student of the week plan.

- Several classes at FHS are part of a universal design for learning (UDL) furniture study. The data showed that the new furniture led to greater UDL integration and student engagement. An independent person observed teachers inside and outside of the furniture study and found the UDL furniture had the same effect on student achievement as a smaller class size.
- Smart Pass – with the amount of movement of students in the high school, smart pass enabled them to improve their processes. It was implemented in January. It’s a digital system access through their MacBooks. This allows staff to see how many students have passes at any given time, as well as ensures students make it to their destinations. They can also see if any students are outside of classrooms in the event of an emergency. This is a one-semester trial for Smart Pass. They will look at the data to determine if they will continue in the future.

**Amendment of Agenda:** None.

**Approval of Minutes:**

Corrections:

Motion by Kathleen Moco, supported by Todd Koch to approve the Minutes of the Regular Meeting of February 26, 2024.

Ayes: All

Nays: None

Motion Carried

**Operations & Maintenance Department Status Report:**

Mr. Waters said they are continuing to repair HVAC and plumbing issues across the district. They moved the mail/printing operations from the O&M building to the middle school. The space at O&M to the document storage as well as an office for Barton Malow as they work on the bond projects. They are preparing for spring sports and working with the athletic department. They purchased lock boxes for athletics so they can leave equipment near the fields instead of hauling it back to the schools. During spring break they will install the new cameras at the FPAC.

**Correspondence:** None.

**Superintendent's Report:**

MiPHY Survey Data – Mr. Steve Norgrove and Ms. Katie Fitzpatrick provided a high-level overview of the Michigan Profile for Healthy Youth (MiPHY) survey. It was administered in the fall to 7<sup>th</sup>, 9<sup>th</sup>, and 11<sup>th</sup> grade students. It assesses risk behaviors and Fraser has been administering the test every other year since 2008. Student use of alcohol, tobacco and abuse of painkillers continued to decline in Fraser. Use of heroin and synthetic marijuana is nearly non-existent. Trends to watch – use of e-cigarettes and vapes and perception of risk related to marijuana. Students are perceiving marijuana to be safe.

**Citizen: Agenda Items:** None.

**Old Business:** None.

**New Business:**

Human Resources Report.

New Hire:

Motion by Dan Stawinski, supported by Rebecca Jensen to approve the following new hire:

Michalina Mulford  
Food Service - 4 Hour Hot Server / Edison Elementary  
Effective: January 31, 2024

Ayes: All                      Nays: None                      Motion Carried

Resignation:

Motion by Abigail Wasil, supported by Robyn Norbeck to accept the resignation of the following and commend her for her service to the district.

Chelsea Wirgau  
Teacher - 6th Grade / Twain Elementary  
Effective: March 8, 2024  
Since: August 13, 2013

Ayes: All                      Nays: None                      Motion Carried

Resolution to meet in Closed Session in accordance with the Open Meetings Act, Section 8c regarding negotiations at the end of the meeting.  
Motion by Todd Koch, supported by Kathleen Moco, to move into closed session at the end of the meeting under Section 8c of the Open Meetings Act regarding negotiations.

Roll Call Vote:

Ayes: K. Moco; R. Norbeck; T. Koch; S. Wallace; R. Jensen; A. Wasil; D. Stawinski  
Nays: None  
Motion Carried

**Financial Report:**

Motion by Todd Koch, supported by Robyn Norbeck to accept and file the Financial Report.

Ayes: All                      Nays: None                      Motion Carried

**Approval of Financial Transactions:**

Bills:

Motion by Robyn Norbeck, supported by Kathleen Moco that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

|                       |                |
|-----------------------|----------------|
| General Fund          | \$4,113,258.50 |
| Food Service Fund     | 189,278.89     |
| Debt Retirement Funds | 1,174.94       |
| Capital Projects Fund | <u>0</u>       |
| Total                 | \$4,303,712.33 |

Ayes: All                      Nays: None                      Motion Carried

**Committee Reports:**

**Citizen: Non-Agenda Items:**

Molly Magnotte – Disney Parent – She asked about the decision to keep school open after last week’s explosion in Clinton Township. There were many students absent at Disney Elementary the following day. She also requested that support staff who are outside at recess to either have key cards or walkies to access staff inside the building. She also said with the aquatic classes and different events inside the schools that perhaps the district should install a changing station in select bathrooms. Finally, she asked if the FHS parking lot is not going to be repaved this summer, as part of the bond, will other projects be delayed?

*Dr. Wozniak replied and said they were given the all-clear from the County Executive and MISD Superintendent to keep schools open the day after the explosion, but made sure to include in the communication that students could stay home. Mr. Waters stated the delay with the FHS parking lot will not affect the bond timelines at the other schools.*

**Miscellaneous Business:**

Schedule of Activities.

Adjourn to Closed Session: 8:36 p.m.

Return to Open Session: 9:39 p.m.

**Adjournment:**

Motion by Todd Koch, supported by Robyn Norbeck to adjourn at 9:40 p.m.

Ayes: All

Nays: None

Motion Carried

**These Minutes were approved by the Fraser Board of Education at their Regular Meeting of April 8, 2024 and are to be filed in the Permanent Minute Book.**

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Daniel Stawinski, Secretary